

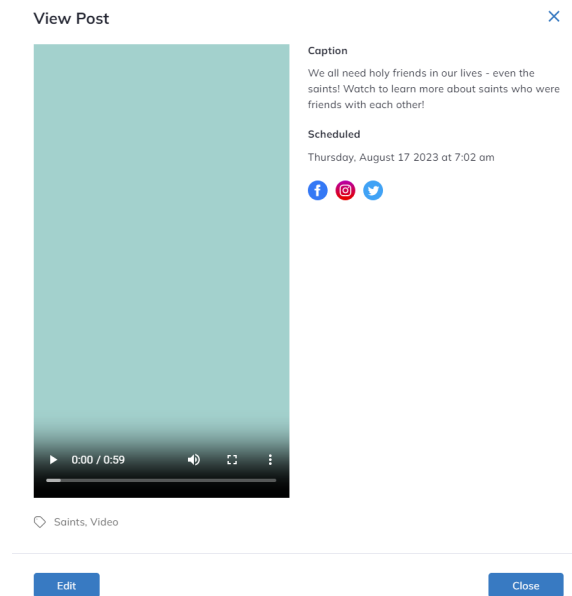
How to Edit or Delete a Post

08/09/2023 11:32 am CDT

Can I edit/delete posts after I schedule them?

Yes, within limits. Up to 24 hours before your publication date, the post exists only in the Catholic Social Media system. After that point, it gets pushed to our backend service (Ayrshare) and then to social media channels. So if you need to make a late-breaking change, you may need to do that on Facebook, Instagram, or Twitter.

To edit a post, click on "Calendar" and select the post. Click "edit" and make your changes and publish as usual.



To delete a post, click on "Calendar" tab, hover over the post, and click the trash icon.

